

# Behaviour Management Policy

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To inform staff, students, parents and carers about the rights and responsibilities of students at KVS.

**Purpose:** To outline how the school will respond to behaviours that breach these rights and responsibilities.

To comply with Child Safe Standards in Ministerial Order 870

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**Scope:** All students, staff and volunteers.

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**Implemented by:** School Coordinator, Mentors employed in their capacity as VIT Registered Teachers

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**Approved by:** KVS Board

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As outlined in the school's philosophy, we believe that social and emotional skills are an essential component to a happy and satisfying life. We also believe that these skills can be learned, which informs the school's approach to behavior management. We recognize that unlearning ineffective patterns of behavior takes time, but with willingness from the child, positive change is possible – and likely.

While actively supporting individuals to learn and practice effective methods of communication and behavior we also remain conscious of protecting the safety and rights of others. This policy has been developed to ensure students, Mentors and parents are aware of the process that will be followed when inappropriate behavior occurs.

## The Rights of each Child

- to feel safe
- to be accepted as an individual
- to expect personal property to be safe from destruction or theft
- to be spoken to quietly and with respect by everyone
- to learn in an attractive, well prepared environment
- to work without disturbance
- to be shown courtesy, kindness and respect by everyone

## The Responsibilities of each Child

- to express themselves appropriately
- to accept others as individuals
- to respect the personal property of others
- to work without disturbing others
- to show courtesy, kindness and respect to everyone
- to cooperate and act in a friendly manner
- to listen to others, and to allow them their thoughts and opinions
- to contribute towards the wellbeing of the school community and environment

## Types of Inappropriate Behaviour

We recognize there are different levels of inappropriate behavior which impact of the rights of each child. These can range from just being annoying to causing serious harm to people or property. Based on student input, the following examples of different levels of behavior have been developed:

- Level 1* Name calling, minor embarrassment, disrupting meetings, distracting others' learning, put-downs, non-cooperation
- Level 2* Serious name calling, major embarrassment, defiance, low-level physical contact (e.g. pushing)
- Level 3* Threatening others, serious physical violence (e.g. punching, kicking, intent to injure), high level swearing or graffiti / vandalism

The KVS Behaviour Management Pathway uses these examples of behavior to indicate an appropriate level of response. However, inappropriate behavior always occurs within a context of timing, intensity, intention and outcome. Mentors (in conjunction with the School Coordinator) will consider the context of a child's inappropriate behaviour prior to engaging with the Behaviour Management Pathway.

## Mentor Responses

- Request* Calmly describe the unwanted behavior and make a request describing what is needed / wanted from the child.
- Remind* Ask if the child remembers / understood the previous request and remind them of their response.
- Instruct* Child is instructed to stop the unwanted behavior and is assisted to consider the feelings and needs of the other child(ren). The mentor may help the child to identify any feelings or unmet needs that may be informing the inappropriate behavior. Note of incident made in Individual Student Records held in Sentral.

- Remove** Child is removed from the situation and supervised away from the individual or group. Participants and witnesses of the incident will be interviewed and the Mentor (in conjunction with School Coordinator) will decide on an appropriate response. This may include a Restorative Practice session. Parents of all participants are notified by phone, email or in-person. A Record will be kept in each participant's students records in Sentral. For Level 3 behaviours, it may be appropriate to meet with parents and the child to develop a Personal Management Plan (PMP). The School Board is advised by the Leader of Teaching and Learning if a PMP is established.
- Refer** At Stage 6, the School Board will determine on a case-by-case basis whether the child's enrolment can continue and if so, any special conditions. All information provided to the Board will be de-identified. All decisions will be provided to parents in writing and delivered in person.

**Corporal punishment is not permitted at KVS at any time.**

## Related Documentation

<i>Personal Management Pathway</i>	Flow chart which reflects how this behavior management policy is implemented.
<i>Electronic Student Records</i>	Kept on school's network via Sentral.
<i>Personal Management Plan</i>	Template for recoding specific examples of a child's inappropriate behavior, what behavior is required from the child, strategies to support the child to achieve a change in behavior, consequences that will occur if the behavior continues. The PMP is developed at a meeting attended by the child and their parents and includes a review date.
<i>Child Safe Standards Statement</i>	KVS approach to Child Safety Standards in Ministerial Order 870

## Related Policies

- Bullying & Harassment Policy
- Concerns & Complaints Policy
- Student Welfare Policy