

## Position Description

Job Title:	Teacher (Mentor) – Sun Room
Levels:	Foundation – Level 2 (Victorian Curriculum)
Time Fraction:	EFT 0.8
Contract Type:	Permanent
Commencing:	as soon as mutually agreed
Reports to:	Leader of Teaching and Learning
Salary Range:	Up to \$75,000 (eft) (according to demonstrated skills and experience) plus Superannuation and other employee benefits

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## School Profile

Koonwarra Village School is located in the town of Koonwarra, South Gippsland which is home to approximately 800 residents. Surrounded by dairy farms, the town is nestled between the rolling hills of the Strzelecki Ranges, the ancient Bunurong Coast and the World Heritage Area of Wilson's Promontory. The village itself has a strong tradition of sustainability through its promotion of organic food and cafes, choosing to be plastic bag free and earning the title of Australia's first Waste Wise Village.

The school is housed in the original buildings of the Koonwarra Primary School that was closed in 1993. It attracts families throughout the region and services the closely located towns of Leongatha, Korumburra, Inverloch, Venus Bay, Tarwin Lower, Fish Creek, Foster, and Meeniyan. The school currently has an enrolment of 50, and intends to stay small with a future maximum of 70 students, in order to preserve the informal, family-like atmosphere.

As a gesture of respect and equality, everyone at Koonwarra Village School is addressed by their first name, there is no school uniform or adult-only spaces and children are given many opportunities to make decisions about things that affect their day. The administrative coordination of the school is undertaken by the School Coordinator under the guidance of the School's Board of Directors who ensure that the application of the school's philosophy is consistent and effective. Teaching staff are under the guidance of the Leader of Teaching and Learning.

## Sun Room Mentor Role

The purpose of this role is to oversee the academic and social and emotional development of students working at Foundation to Level 2 at Koonwarra Village School by providing learning opportunities primarily across the learning areas of English and Maths. Other learning areas are delivered by Specialist Mentors that teach across the whole school. Currently we have Specialist Mentors in: Science/Humanities, Digital Technologies, PE & Health, Kitchen Garden and The Arts.

The learning program for students is delivered through scheduled teaching presentations (for small levelled groups or the whole class) and through spontaneous opportunities using a range of teaching strategies that are responsive to the individual needs and learning styles of each student. It is expected that Mentors will be able to work both independently and collaboratively within the bounds of the School's Guiding Principles, actively contribute to creating an effective school culture and be a positive role-model within the school community.

### Mentor Responsibilities:

- Prepare clear Learning Intentions and Success Criteria, consistent with Koonwarra Village School Guiding Principles, for all lessons.
- Monitor, assess and evaluate student learning in context with the Koonwarra Village School Guiding Principles and the Victorian Curriculum.
- Utilise school planning documents to develop, implement and record a creative and effective teaching program.
- Maintain records of student progress including photographic evidence, observations recorded on our school's student management system, and annotated work samples.
- Undertake reporting to families consistent with Koonwarra Village School reporting policy which includes Portfolios and Personal Letters for Foundation and Level 1 students, additionally students in Level 1 are levelled against the Victorian Curriculum.
- Create and maintain an inspiring learning space that supports and engages students.
- Support student personal growth and development in accordance with the principles and values outlined in the Koonwarra Village School Guiding Principles.
- Allow children an authentic voice, and choices in their classroom experience.
- Conduct themselves in a way that is consistent with the expectations that are held for students and in-line with the School's Philosophy and Guiding Principles.
- Participate in all aspects of Koonwarra Village School, including social functions, camps, staff meetings and planning days.
- Commit to ongoing personal and professional development that enhances the effectiveness of the Koonwarra Village School Philosophy and Guiding Principles.
- Liaise with the other staff to develop special programs including camps, Out and About itineraries and other specialist functions.

## Selection Criteria

The following selection criteria will be used to determine which applicants will progress to interview. Please be creative with how you demonstrate your match with Koonwarra Village School and ensure you touch on all criteria listed below.

These criteria are essential:

1. Registration with the Victorian Institute of Teaching.
2. A Bachelor Degree or higher in Early Childhood Education.
3. Ability and keen desire to teach in an alternative or holistic school setting.
4. A comprehensive understanding of the Victorian Curriculum (particularly English and Maths from Foundation – Level 2) and/or Victorian Early Years Learning and Development Framework.
5. A deep respect for all children and a clear personal teaching philosophy that matches with the Philosophy and Guiding Principles of Koonwarra Village School.
6. A passion for life-long learning, a demonstrated growth mindset and well developed executive skills.

These criteria will be highly regarded:

1. Be willing to engage in approximately 100 hours of (paid) Teacher Training in the Village School approach.
2. Experience in an alternative or holistic school setting.
3. Diverse life experiences and / or interests that will contribute to, and extend the breadth of skills in the Koonwarra Village School community.
4. Ability to teach a language.

Email applications for this position to: [recruitment@koonwarravillageschool.org](mailto:recruitment@koonwarravillageschool.org)

**by Sunday July 23, 2017**

If you would like to meet with the School Coordinator or visit the school prior to submitting an application, please phone or email to arrange a mutually convenient time. If you are interested in working at Koonwarra Village School but the timing isn't right at the moment, please register your interest and we will contact you as positions become available in the future.